



CAP WI Wing HQ
Summer Encampment
2400 Wright St.
Madison, WI 53704-2572



23 April 2004

Dear Cadet, Senior, or Parent:

The 2004 Wisconsin Wing Civil Air Patrol Summer Encampment will be held at Volk Field Air National Guard Base, Camp Douglas, Wisconsin from July 10th through the 17th 2004. We offer three separate cadet training programs at the encampment: Wisconsin Basic School, Wisconsin Cadet Academy, and Wisconsin Staff School. Anyone wishing to attend must be a current member of Civil Air Patrol. Additionally, prior to the start of the encampment, cadets must have completed at least the Curry achievement while seniors must have completed Level 1 (CAP regulations prevent any exceptions to this policy).

Applicants must complete all of the enclosed forms, attach a copy of their current membership card and obtain the squadron commander's approval on ENCF15A. Cadets must obtain the permission of their parents or guardians to attend this encampment; parents or guardians should check over both the main application form and the medical form for accuracy before giving their permission by signing the release section on ENCF15A. Please TYPE or PRINT your application.

The encampment fee, which covers the cost of all meals, lodging, class materials, the encampment T-shirt and the awards dinner is different for each school.

Basic School \$115.00

Wisconsin Cadet Academy \$135.00

Senior / Cadet Staff \$95.00

Attendees must submit payment in the form of a money order, personal check, or squadron check payable to: **Civil Air Patrol Encampment.**

We must receive all applications no later than June 21, 2004 for processing. If sections of the application forms are incomplete, if the application forms are illegible or if full payment is not submitted with the application, we may return the forms to the applicant for completion. In any event, we must still receive all applications prior to the cut-off date.

Applicants can request a full refund of their encampment fee no later than June 28, 2004; we can make only partial refunds up to July 2, 2004 (the costs of the awards dinner costs will not be refunded). We cannot make refunds after July 2, 2004

Applicants should bring all of the required clothing, equipment, and personal items listed on the attached Equipment List (as there will be no opportunity to make purchases at the encampment). Because of the large amount of walking, cadets should break in their boots and shoes before the encampment.

Either the Air Force or CAP may provide transportation to Volk Field for the cadets. However, if this transportation is unavailable, it is the responsibility of the parents to transport their cadets to and from the encampment. Senior members must arrange their own transportation. Prior to arranging for personal transportation, parents, cadets and/or seniors should contact their local squadron commanders and inquire if squadron transportation is available. Cadets with drivers licences may drive their personal vehicle to the encampment only with the approval of the Encampment Commander; they may not operate their vehicles during the encampment, however, and their keys will be confiscated for the duration of the encampment. The staff will notify applicants approximately 7-10 days prior to the encampment of group travel instructions, if available, via the CAP squadrons. Cadets needing to leave encampment early must gain the prior approval of both the parents and the Encampment Commander. Visitations by parents or other CAP members must be arranged through the encampment commander and coordinated with Volk Field Security.

WCA candidates will start encampment on FRIDAY, July 9th. You must be at Volk Field between 6:00PM – 7:00PM to begin your in-processing. There are no meals available on Friday, so plan accordingly. This is a different start time than the basic encampment, and as such you will need to arrange for your transportation to Volk Field. You will be able to take the bus transportation home, if we are made aware of this choice by 21 June, 2004.

Due to heightened security at Volk Field, parents and relatives will not be allowed on base. Those who wish to attend the graduation dinner, which will be held off-base, should contact the encampment commander before 2 July 2004. The cost is \$16.00 per person and seating is limited. (<http://www.wiwg.cap.gov/Encampment/index.htm>) Click on AWARDS DINNER

NOTE: NO APPLICATIONS WILL BE ACCEPTED AFTER JUNE 21, 2004. NO EXCEPTIONS.

Please mail applications to:

CAP WI Wing HQ
Attn: Summer Encampment
2400 Wright St.
Madison, WI 53704-2572

More information is available on the Wisconsin Wing web site (<http://www.wiwg.cap.gov/Encampment/index.htm>).

Questions may be directed to:

Capt. Michael Krein, Commander, at (715) 493-4000 (mkrein@nnex.net)

Lt. Col. John Potterton, Deputy Commander, at (608) 935-2842 (johpot@mhtc.net)

Michael Krein, Capt., CAP
Encampment Commander

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Encampment Overview

The summer encampment is an annual cadet activity sponsored by the Wisconsin Wing, Civil Air Patrol. It is a required part of the CAP Cadet Program as all cadets must complete at least one encampment before they can receive the Mitchell Award and progress into the cadet officer ranks. The encampment provides CAP members – both cadet and senior – with an opportunity to learn new skills and to apply their existing knowledge and skills in a practical environment. Additionally, the encampment is held on an Air National Guard Base, providing an environment that helps CAP cadets better understand the missions of both the Civil Air Patrol and US Air Force. The three training programs offered at this encampment are listed below.

Wisconsin Basic School (WBS)

This is the entry-level program designed for cadets who have not attended a CAP encampment before. These cadets are organized into flights of approximately ten to fifteen cadets; each flight occupies their own dormitory for the entire week, with cadets usually assigned two to a room. Cadets are required to maintain their dormitories for the entire week as the cadet staff inspects each on a daily basis. Cadets are supervised by qualified and experienced cadets under the guidance of CAP senior member officers.

The entire week is designed to provide cadets the opportunity to not only learn in a military environment, but to also build their social and leadership skills. Each day is structured to allow the maximum training without overtaxing the cadets. In addition to briefings on the various commands and missions of the US Air Force, as well as classes covering topics like the special activities available to cadets and the history of the Civil Air Patrol, the encampment offers a number of other scheduled activities. Schedules are sports activities (traditionally including a volleyball tournament between the flights), orientation flights in CAP or military aircraft and tours of the Volk Field facilities, as well as other military demonstrations. In the past, these demonstrations have included a trip to Hardwood Range (a live aircraft bombing range), firearm demonstrations, the opportunity to view the many static displays of past Air Force aircraft as well as to view the fighters and transports that actively use Volk Field for training. Additionally, all cadets participate in regular drill classes and daily PT sessions as well as both a final drill competition and an academic bowl (think *Jeopardy!*).

Cadets who excel are daily recognized as honor cadets. The week will conclude with a military pass in review (parade) and an awards dinner. Awards will be given to the flights recognized as best in inspection, drill, academic bowl, and PT. The outstanding basic cadet of the week will be awarded the Commander's Commendation.

Wisconsin Cadet Academy (WCA)

This challenging program is open to cadets who have attended a previous Civil Air Patrol Encampment. The Wisconsin Cadet Academy is an accredited Cadet Leadership School by the Great Lakes Region and successful completion satisfies a requirement of the Eaker award. Therefore, though the Wisconsin Cadet Academy is administered by the wing encampment, it is a region activity and attendees **do not** receive credit for attending an encampment.

The Academy is designed to impart the advanced knowledge and skills a cadet officer will need to function in the numerous staff positions available in CAP, whether at the Academy, the home unit or beyond. This program is both physically and intellectually demanding and is designed to encourage the candidate to discover where his or her limits lie and to perform in a team setting. As a result, Academy candidates are placed into larger groups than are basic cadets.

The Academy's standards are far greater than those of the Wisconsin Basic School, and cadets are expected to excel in appearance, attitude, bearing, discipline, leadership, and physical fitness. As it is a Region Cadet Leadership School, cadets are not taught the basics of drill, uniform wear and the like. Instead, emphasis is placed on training them to be cadet leaders. Daily classes in communication, problem solving, and customs and courtesies help to develop strength and confidence within the individual as he or she learns to take on leadership roles. Project X and other training exercises offer the chance to get out of the classroom and apply the skills they have learned in a practical environment.

Additionally, candidates are rotated daily through leadership positions within the Academy (supervised by the Academy's staff), giving them the opportunity to excel, though at the same time the Academy's staff carefully parcels out these assignments to insure that a candidate is not given more than he or she can handle.

The Academy participates in the final Pass in Review and the Awards Banquet, where the Academy's Honor Graduate will be awarded the Commander's Commendation.

Wisconsin Staff School (WSS)

The Staff School is open to cadets who have attended the Wisconsin Cadet Academy or an equivalent school (either a Region Cadet Leadership School or National Cadet Officer School). The WSS is unique in that the formal training is completed before the encampment even begins, as the students of the WSS are also the officers and NCOs who help to run the encampment.

Applications for the WSS are circulated early in the year to each CAP squadron and are also available on the Wisconsin Wing web site. Applicants are interviewed and will be placed in positions that will best suit both their capabilities and the needs of the encampment.

The Staff School begins many months prior to the encampment, and is designed to impart members with the specific information they need to fulfill their roles at the encampment. Formal classes stress time management, leadership, interpersonal communications, recognition of individual differences and methods of instruction. Additionally, the WSS provides first-time cadet staff the opportunity to interact with experienced cadets and all the chance to develop a clear plan of action.

At the encampment itself, cadets serve in many vital roles. In tactical roles, they provide leadership for the Wisconsin Basic School and teach encampment classes, while in a support role others work behind the scenes to provide everything from meals to orientation flights. All staff members have the opportunity distinguish themselves in their various roles, and the outstanding cadet staff member of the encampment will be awarded the Commander's Commendation.

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ENCAMPMENT PERSONAL CLOTHING AND EQUIPMENT LIST

A. REQUIRED MALE SERVICE UNIFORM

- 1 Pr. Blue service trousers
- 2 Ea. Blue Short sleeve shirt w/ insignia
- 1 Ea. Belt with silver buckle
- 7 Pr. Black socks
- 1 Pr. Black Oxfords plain toe
- 1 Ea. Flight Cap w/ insignia
- 3 Ea. White V-neck T-shirts

B. REQUIRED FEMALE SERVICE UNIFORM

- 1 Pr. Blue service slacks *or*
- 1 Ea. Blue skirt
- 2 Ea. Short sleeve blouse w/ insignia
- 3 Pr. Pantyhose, nylon neutral shade
- 1 Ea. Shoes, Black loafer or oxfords plain toe
- 1 Ea. Flight Cap w/ insignia
- 3 Ea. White T-shirts

C. REQUIRED UTILITY UNIFORM

- 2 Sets Woodland pattern BDU w/insignia
- 1 Ea. Woodland pattern BDU cap
- 5 Ea. Brown crew neck T-shirts (no **black** shirts!)
- 1 Pr. Combat, jump or jungle boots

D. REQUIRED ATHLETIC UNIFORM

- 1 Pr. Athletic shoes
- 1 Pr. Athletic shorts
- 7 Pr. White athletic socks
- 1 Ea. Swimsuit
- 1 Pr. Heather gray/ash gray sweat pants

E. REQUIRED PERSONAL ITEMS

- 7 Pr. Underclothing
- 1 Pr. Sleeping Clothes/Pajamas
- 1 Ea. Raincoat/Poncho
- 3 Ea. Towels and washcloths
- 1 Ea. Soap and Shampoo
- 1 Ea. Toothbrush and toothpaste

WHAT NOT TO BRING

The following is a fairly basic list of items that are considered contraband, and is by no means exhaustive. We rely on the good judgment of each member (and the parents of each cadet) to moderate the items brought to Volk Field. The encampment reserves the right to confiscate as contraband any item not on this list that could cause a disruption or be dangerous. Additionally, cadets should not bring expensive clothes or anything else that could be easily lost. The Encampment is not responsible for any lost or stolen items.

- Weapons (including knives of any kind and weapon replicas)
- Drugs (excepting prescribed drugs)
- Cigarettes and tobacco products
- Fireworks and ignition sources (matches, lighters, etc.)
- Radios, CD or Tape Players, etc.
- Video Games

- 1 Ea. Shaving kit (males)
- 1 Ea. Cosmetic kit (females)
- 1 Ea. Shoe shine kit
- 1 Ea. Flashlight and batteries
- 1 Ea. Canteen w/belt and holder
- 2 Ea. Black pens
- 1 Ea. Leadership 2000 & Beyond, Vol. 1
- 1 Ea. AFM 36-2203 Air Force Drill & Ceremonies Manual
- 1 Ea. Notebook (3"x5" recommended)

F. SUGGESTED ITEMS

- 1 Ea. Field Jacket
- 1 Pr. Shower clogs
- 1 Ea. Camera and film
- 1 Ea. 12" ruler
- 1 Ea. Lint brush
- 1 Ea. Robe
- 1 Ea. Spare flashlight batteries and bulb
- 1 Pr. Spare combat boots
- 1 Ea. Sewing kit
- Spare uniform items, patches and insignia

G. ADDITIONAL REQUIRED ITEMS (WCA CADETS ONLY)

- 2pr. Blue service trousers (total of 2; males only)
- 2pr. Blue service slacks or blue service skirt (total of 2; females only)
- 1ea. Blue service tie and tie tack/bar (males only)
- 1ea. Tie tab (females only)
- 7ea. White V-neck T-shirts (total of 7; both males and females)
- 1ea. Pack of 3-ring notebook paper

H. ADDITIONAL SUGGESTED ITEMS (WCA CADETS ONLY)

- 1ea. Blue poplin jacket
- 1ea. Iron and starch
- 1ea. Laundry detergent

POSSESSION OF WEAPONS, ALCOHOL, ILLEGAL OR UNPRESCRIBED DRUGS, AND CIGARETTES COULD RESULT IN A MEMBER'S DISMISSAL FROM THE ENCAMPMENT. ADDITIONALLY, MEMBERS CAUGHT WITH ILLEGAL ITEMS MAY BE TURNED OVER TO MILITARY AND/OR CIVIL AUTHORITIES FOR PROSECUTION.

NOTES

Cadets should bring all required and recommended items listed. **There will be no opportunity to purchase these items at the encampment.** Attendees, make sure that all uniform pieces are in good shape and please label *all* your clothing with your name. Since there will be a day room (cadet club) at encampment, cadets should also bring money along to buy snacks and/or soda; \$25.00 is suggested.

Applicants who are missing some of the above uniform items should check first with their unit commander and/or other members to see if those items can be acquired for use at the encampment. In any event, cadets *must* have all required uniforms and appropriate insignia in accordance with Civil Air Patrol regulations for wear at the encampment (including appropriate haircuts).

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**CAP WI Wing HQ
Wisconsin Cadet Academy
Great Lakes Region Cadet Leadership School
2400 Wright St.
Madison, WI 53704-2572**



23 April 2004

MEMORANDUM FOR: All Wisconsin Basic School Graduates

FROM: WCA Director

SUBJECT: WCA Application letter and note to parents.

The Wisconsin Cadet Academy is very different than a Basic Encampment. Our Academies' history dates back over thirty years, and we are endorsed by Great Lakes Region as a Cadet Leadership School. Specifically, this program is Nationally recognized, and completion satisfies a requirement of the Cadet Eaker Award. In order to attend, applicants must have previously graduated from an encampment and be at least the grade of C/SrA (requirement set by CAP regulations).

WCA candidates will start encampment on FRIDAY, July 9th. You must be at Volk Field between 6:00PM – 7:00PM to begin your in-processing. There are no meals available on Friday, so plan accordingly. This is a different start time than the basic encampment, and as such you will need to arrange for your transportation to Volk Field. You will be able to take the bus transportation home, if we are made aware of this choice by 21 June, 2004.

WCA trains cadets to become better leaders and highly motivated officers. We provide instruction and practical experience to all cadet candidates so that they can graduate with the knowledge, character, and motivation essential to succeed in not only the Civil Air Patrol, but also every other aspect of life. Our purpose is to produce cadet leaders devoted to duty, honor, and country. As such, we will expose candidates to a unique combination of experiences - military, athletic, academic, and ethical - all designed to produce leaders with a special set of qualities.

The expectations and standards of the Academy are far higher than those of the WBS. Only those of strong mind and body should apply, as this course is reserved for the most dedicated individuals. **Graduation from the course is not guaranteed.** Successful completion relies on your efforts in meeting a variety of challenges head on and possessing the motivation and desire to succeed. Failure and quitting are not acceptable options. Additionally, a mastery of the information taught at Basic Encampment and a professional demeanor are required.

Along with our accelerated standards and expectations, the curriculum at WCA is challenging to even the best candidates; after all we are a school. Expect to be challenged by both academic activities and hands-on, practical evaluations. Additionally, physical training (PT) is emphasized much more than at a Basic Encampment. As our performance requirements are demanding, you will be expected to be in good physical condition upon arrival. It is recommended that you prepare yourself physically and mentally before attending this program.

Even with the all of our training opportunities, the Wisconsin Cadet Academy is about much more than the academic and physical challenges alone. Cadets who have graduated will tell you that their communication and teamwork skills were sharpened. Most graduates stay connected after the Academy. All will return to their home squadron with a wealth of knowledge that can and should be passed along to the next generation of Cadets.

APPLICATION NOTE: In addition to the application, a separate essay is required. **Write a one (1) page essay** on why you want to attend the WCA Class of 2004 and what you hope to get out of WCA. This should be done using the CAP Official Memorandum-Style Letter as outlined in CAPR 10-1. **Please return this essay along with your application.** Both must be received in a timely manner. We anticipate a large number of applicants this year. Unfortunately we have a set maximum capacity, which we must follow, so submit your application as soon as possible. **Applications will be processed in order based on when applications and essays are received.** We wouldn't want you to miss out on this great opportunity to continue the long tradition that WCA has developed over the years.

SPECIAL NOTE TO PARENTS: If your son or daughter plans on attending the Wisconsin Cadet Academy, please take special note of the following transportation information. The Wisconsin Cadet Academy is a school based on tradition and ceremonies. As part of these traditions, the Academy will hold a special ceremony for the graduates only after the banquet dinner on 16 July 2004. This ceremony will be held at the WCA Headquarters at Volk Field and will run for approximately 1 hour. Although this special ceremony is not mandatory, we do highly recommend that the graduates participate in it. Comments from last year's graduates indicate that this ceremony is one of the most special and remembered moments in their lives. Cadets will have the opportunity to associate with fellow and previous graduates as this ceremony closes the encampment and embodies the overall mission of the Academy. Again, we highly recommend that your child attend this long remembered retreat. If you are planning to transport your child home on Friday, please adjust your travel to incorporate this activity. Cadets traveling home on Friday will be brought to the pickup point for dismissal upon completion. Thank you for your understanding in this matter. If you have any questions please feel free to contact me; I have included my contact information below.

BRIAN L. D. BORTMESS, Lt. Col. CAP
Wisconsin Cadet Academy-2004
Great Lakes Region Cadet Leadership School
Director

Lt. Col. Brian L. D. Bortmess
S30 W29184 Sunset Drive
Waukesha, WI 53189-8948
bbortmess@wi.rr.com

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APPLICATION FOR WISCONSIN WING CAP ENCAMPMENT

FILL IN THE FOLLOWING PAGES AS ACCURATELY AND COMPLETELY AS POSSIBLE. PLEASE TYPE OR PRINT NEATLY. IF FORMS ARE NOT LEGIBLE THEN YOU MAY NOT BE SELECTED FOR THE ENCAMPMENT THAT YOU WANT TO ATTEND **ALL CADETS MUST HAVE MINIMUM RANK OF CADET AIRMAN**

NAME (Last Name, First Name, Middle Initial)				JOINED CAP: MM YY	
CAPSN	CAP GRADE	UNIT CHARTER #	REGION	WING	
MAILING ADDRESS (Number and Street)					
(City)			(State)	(Zip Code)	
DATE OF BIRTH: MM DD YY	HEIGHT	WEIGHT	GENDER	HAIR COLOR	EYE COLOR

ATTACH A COPY OF YOUR CURRENT MEMBERSHIP CARD HERE

SCHOLASTIC ACHIEVEMENT		RELIGIOUS PREFERENCE	TELEPHONE (Home): () - (Alternate): () - (Business): () - X (Fax): () -
<input type="checkbox"/> High School Graduate		PRESENT OCCUPATION	
<input type="checkbox"/> College ____ Years			
<input type="checkbox"/> Post Graduate ____ Years			
E-MAIL ADDRESS		T-SHIRT SIZE (S M L XL XXL)	
<input type="checkbox"/> WISCONSIN BASIC SCHOOL (Mandatory for Cadets without a previous CAP encampment)			
<input type="checkbox"/> WISCONSIN CADET ACADEMY Prior Encampment Year - ____ Location - _____			
<input type="checkbox"/> WISCONSIN STAFF SCHOOL WCA Year - _____			

RELEASE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS that I am submitting my application for Civil Air Patrol Encampments, and I hereby volunteer entirely upon my own initiative, risk, and responsibility for an assignment to participate in this activity of encampment at the first available opportunity and with full knowledge that such activity may include:

1. Traveling by land, sea, or air in US military, commercial, or privately owned vehicles from regular place or residence to the site of the activity or encampment, travel incident to the activity or encampment, and subsequent return to place of residence.
2. Participation in aeronautical activities as a passenger or student trainee in US military, commercial, or privately owned aircraft.
3. Living for a period of one week on military rations and without private sleeping quarters.
4. Being quartered and/or subsisting away from regular or normal place of residence for an extended period of time.
5. Remaining with the cadet group I am assigned to at all times during the activity or encampment.
6. Acting as a spokesman for Civil Air Patrol, rendering reports on the activity or encampment.
7. Refraining from argumentative discussions concerning governmental policies.

In consideration of the permission extended to me by the Civil Air Patrol/United States of America through its officers and agents to participate in said activity/encampment or activities/encampments, I do hereby for myself, my heirs, executors, and administrators release and forever discharge the Civil Air Patrol, Inc./United States of America, and all its officers, agents, and employees acting official or otherwise, from any and all claims, demands, actions, or causes of action, on account of my death or on account of any injury to me or my property which may occur as a result of the negligence of the Civil Air Patrol/United States of America, its agents or employees during said activity/encampment or activities/encampments or continuances thereof, as well as all ground and flight operations incident thereto.

DATE

SIGNATURE OF APPLICANT

RELEASE BY PARENTS OR GUARDIAN

KNOW ALL MEN BY THESE PRESENTS: WHEREBY my child has applied for the activity or encampment referred to above, In consideration of the permission extended to my child by the Civil Air Patrol/United States of America through its officers and agents to participate in said activity/encampment or activities/encampments, I do hereby for myself, my heirs, executors, and administrators release and forever discharge the Civil Air Patrol, Inc./United States of America, and all its officers, agents and employees acting official or otherwise, from any and all claims, demands, actions or causes of action, on account of the death or on account of any injury to my child which may occur as a result of the negligence of the Civil Air Patrol/United States of America, its agents or employees during said activity/encampment or activities/encampments or continuances thereof, as well as all ground and flight operations incident thereto. In addition, by my signature below, I certify the applicant:

1. Is my minor child or ward.
2. Has no history or injury or disease which might be affected by this activity except those previously noted in the Medical Information section of this form.
3. Will follow all rules, regulations, and directives as established by the Civil Air Patrol, Inc., activity project officer or encampment commander, or other staff members. If not following the above mentioned rules, regulations, and directives he/she may be sent home at the discretion of the project officer, encampment commander or activity director at my expense.

However, in case of injury, disease or other illness, permission is hereby granted to treat the applicant as required, and if the applicant is released from the activity before recovery from said injury, disease, or illness, further treatment will be provided by myself.

DATE

WITNESS FOR FATHER'S SIGNATURE

FATHER OR LEGAL GUARDIAN

DATE

WITNESS FOR MOTHER'S SIGNATURE

MOTHER OR LEGAL GUARDIAN

SQUADRON CERTIFICATION

I certify that the above information is correct and that the cadet has attained the minimum rank of AMN and that all requirements for attendance, as specified in National Headquarters Directives, will be completed by the required dates.

DATE

SQUADRON COMMANDER

CADET ORIENTATION FLIGHT RECORD

This section must be completed in concert with the squadrons CAPP 52-7. Cadet orientation flights completed at the encampment will be based on this record. Any flights not allowed or judged by National Headquarters as non-reimbursable due to inaccuracy in this portion of the application may be billed directly to the squadron. All flights must be notated with a date of flight. Squadron Commanders signature is required on this section even if no flights have been completed.

Glider Flights

Flight No.1 _____

Flight No. 2 _____

Flight No. 3 _____

Flight No.4 _____

Flight No. 5 _____

Powered Flights

Flight No. 6 _____

Flight No. 7 _____

Flight No. 8 _____

Flight No. 9 _____

Flight No. 10 _____

DATE

SQUADRON COMMANDER

APPLICATION CHECKLIST

☐ APPLICATION IS FILLED OUT COMPLETELY AND LEGIBLY, AND HAS ALL SUPPORTING DOCUMENTATION ATTACHED

☐ CADET ORIENTATION FLIGHT RECOED HAS BEEN COMPLETED

☐ REQUIRED SIGNATURES HAVE BEEN OBTAINED

☐ WCA APPLICANTS HAVE ATTACHED THEIR ONE PAGE ESSAY

☐ CHECK OR MONEY ORDER IS ATTACHED

[] Basic School \$115.00 [] Wisconsin Cadet Academy \$135.00 [] Senior / Cadet Staff \$95.00

☐ MAIL COMPLETED APPLICATION TO THE FOLLOWING ADDRESS:

CAP WI Wing HQ
Attn: Summer Encampment
2400 Wright St.
Madison, WI 53704-2572

MEDICAL INFORMATION - TO BE COMPLETED BY ALL APPLICANTS

NAME (Last Name, First Name, Middle Initial)

CAPSN

HAVE YOU EVER HAD AN FAA OR OTHER FLIGHT PHYSICAL DENIED, SUSPENDED, OR REVOKED? ☐ NO ☐ YES (Give the date and reason in the remarks section.)

DO YOU CURRENTLY USE ANY MEDICATION? (Including eye drops) ☐ NO ☐ YES (List any medication taken and the reason in the remarks section.)

HAVE YOU HAD OR BEEN INVOLVED IN AN ACCIDENT IN THE PAST 2 YEARS? ☐ NO ☐ YES (Explain the extent of your injuries and treatment required in the remarks section.)

HAVE YOU HAD OR HAVE NOW ANY OF THE FOLLOWING? (If yes is answered on any items, please explain why in the remarks section with dates and physician(s) consulted (if any). Items not specifically noted below having the potential to interfere with performance during the encampment should be documented in the remarks section.)

<input type="checkbox"/> NO <input type="checkbox"/> YES	Frequent or severe headaches	<input type="checkbox"/> NO <input type="checkbox"/> YES	Ear infections	<input type="checkbox"/> NO <input type="checkbox"/> YES	Chronic diseases like Diabetes or Bronchitis
<input type="checkbox"/> NO <input type="checkbox"/> YES	Dizziness or fainting spells	<input type="checkbox"/> NO <input type="checkbox"/> YES	Rupture	<input type="checkbox"/> NO <input type="checkbox"/> YES	Girls only - Menstrual cramps
<input type="checkbox"/> NO <input type="checkbox"/> YES	Unconsciousness for any reason	<input type="checkbox"/> NO <input type="checkbox"/> YES	Positive TB skin test	<input type="checkbox"/> NO <input type="checkbox"/> YES	Other illness or accidents
<input type="checkbox"/> NO <input type="checkbox"/> YES	Eye trouble, excluding glasses	<input type="checkbox"/> NO <input type="checkbox"/> YES	Epilepsy or fits	<input type="checkbox"/> NO <input type="checkbox"/> YES	Military rejection or medical discharge
<input type="checkbox"/> NO <input type="checkbox"/> YES	Hay fever	<input type="checkbox"/> NO <input type="checkbox"/> YES	Kidney stones or blood in urine	<input type="checkbox"/> NO <input type="checkbox"/> YES	Rejection for life insurance
<input type="checkbox"/> NO <input type="checkbox"/> YES	Sugar or albumin in urine	<input type="checkbox"/> NO <input type="checkbox"/> YES	Motion sickness	<input type="checkbox"/> NO <input type="checkbox"/> YES	Admission to hospital
<input type="checkbox"/> NO <input type="checkbox"/> YES	Heart trouble	<input type="checkbox"/> NO <input type="checkbox"/> YES	Nervous trouble of any sort	<input type="checkbox"/> NO <input type="checkbox"/> YES	Record of traffic convictions
<input type="checkbox"/> NO <input type="checkbox"/> YES	High or low blood pressure	<input type="checkbox"/> NO <input type="checkbox"/> YES	Any known allergies	<input type="checkbox"/> NO <input type="checkbox"/> YES	Record of other convictions
<input type="checkbox"/> NO <input type="checkbox"/> YES	Stomach trouble	<input type="checkbox"/> NO <input type="checkbox"/> YES	Any drug or narcotic habit	<input type="checkbox"/> NO <input type="checkbox"/> YES	Attempted suicide
<input type="checkbox"/> NO <input type="checkbox"/> YES	Asthma	<input type="checkbox"/> NO <input type="checkbox"/> YES	Chronic or recurring injuries	<input type="checkbox"/> NO <input type="checkbox"/> YES	Medical treatment within the past 5 years other than regular office visits or physicals

IMMUNIZATIONS

FAMILY PHYSICIAN (Name, address, and phone number)

INSURANCE INFORMATION

NAME (Last Name, First Name, Middle Initial) (Applicant's Name)

☐ Medical
Company

Policy Number

☐ Liability
Company

Policy Number

**ATTACH COPY OF MEDICAL
INSURANCE CARD HERE**

EMERGENCY ADDRESSEE - PARENT, GUARDIAN, OR CLOSEST RELATIVE TO BE NOTIFIED IN CASE OF EMERGENCY

Name

Relationship

Address

Day Telephone

Night Telephone

() -

() -

REMARKS



CAP WI Wing HQ
Attn: Summer Encampment
2400 Wright St.
Madison, WI 53704-2572



23 April 2004

Dear Parent:

I would like to extend an invitation for you to attend the buffet style dinner and awards program. Seating is limited, and we will accept registrations on a first received basis. Those family members and friends that wish to attend the graduation dinner at the Travelodge in New Lisbon, WI. Will need to fill out the registration form below. There is a link on the Wisconsin Wing Website that will provide updates and more information regarding the dinner. (<http://www.wiwg.cap.gov/Encampment/index.htm>) click on Awards Dinner

Michael Krein, Capt., CAP
Encampment Commander

Awards Dinner Registration Form

NAME					
ADDRESS					
CITY					
STATE		ZIPCODE		DATE	
PHONE #					
EMAIL					
# ATTENDING		X \$16.00 each	TOTAL		

Please make checks payable to: CAP ENCAMPMENT DINNER

Mail to: CAP WI Wing HQ
Attn: Summer Encampment
2400 Wright St.
Madison, WI 53704-2572

Seating is limited, and we will accept requests on a first received basis. Registration Forms and checks must be received no later than 2, July 2004.



CAP WI Wing HQ
Attn: Summer Encampment
2400 Wright St.
Madison, WI 53704-2572



23 April 2004

Travel Information (**TENTATIVE**)

There are three locations for Bus Transportation to / from the Encampment. The departure times are set, and you must be on-time. Please check the Encampment Website for updates.

(Saturday, July 10, 2004) (TO VOLK FIELD)

LOCATION	Cadets Arrive	Bus Arrives	Bus Departs
Milwaukee (Timmerman)	6:30 AM	6:45 AM	7:05 AM
Johnson Creek (Pine Cone Restuarant)	7:45 AM	8:05 AM	8:25 AM
Madison (Comfort Inn)	8:30 AM	8:55 AM	9:15 AM
VOLK FIELD		10:45 AM	

(Saturday, July 17, 2004) (RETURN HOME)

The following times are approximate, they may be up to a half hour later.

Location	Bus Arrives	Bus Departs
VOLK FIELD	9:00 AM	9:30 AM
Madison (Comfort Inn)	11:00 AM	11:20 AM
Johnson Creek (Pine Cone Restuarant)	11:30 AM	11:50 AM
Milwaukee (Timmerman)	12:50 AM	1:10 PM

For those cadets that are arriving by other means, please be at the Volk Field Main Gate by 10:00 AM on Saturday, July 10th. You will be picked up and transported to the Encampment Area.

SPECIAL NOTE for WCA candidates: WCA attendees will start encampment on Friday, July 9th. You must be at Volk Field between 6:00PM – 7:00PM to begin your in-processing. There are no meals on Friday, so plan accordingly. Due to this early start time, WCA cadets will be responsible for finding transportation to Volk Field. You may take the buses home, provided you alert us to this choice by 21 June, 2004.

For those parents or family members attending the Awards Dinner on Friday, 16 July, the dinner will start at 6:00 PM. Updates will also be available on the Encampment Website.

Any cadets that are leaving early, or directly after the Awards Dinner, must have submitted an Early Release Form. We must be aware of their early departure, so they can bring their gear with them to the dinner.

For those parents that are picking up their cadet on Saturday, July 17th, please be at the Volk Field Main Gate by 9:30 AM

Any request for late arrival must be directed to the encampment commander, Captain Michael Krein at (715) 493-4000. This is a cellular phone with voice mail and it will be checked often. Any other numbers you have from other letters are void after July 9th. We will be at the base, not our homes or offices after the 9th.

If you MUST reach us in an emergency after July 9th, please call the number below.

Captain Michael Krein at **(715) 493-4000**

KEEP THIS PAGE



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23 April 2004

If you would like to take your cadet home with you after the Awards Dinner, please fill out the following request for early departure.

REQUEST FOR EARLY RELEASE FROM ENCAMPMENT

I, _____, the parent/guardian of

_____, hereby request that he/she
Cadet's Name

be released into the custody of the (choose one of the following):

☐ parent/guardian or ☐ my designee _____.

Designee's Name (please print)

I further relieve the commander, officers, and officials of the Wisconsin Wing Summer Encampment and Civil Air Patrol of further responsibility for said cadet.

Parent's Signature

Encampment Commander or Designee

Date

Date

TO THE CADET:

I hereby request permission to be released from participation in the Wisconsin Wing Summer Encampment. I understand that if it is determined by the encampment staff that I did not complete 80% of the activity, I will not be given credit for completing the encampment.

Cadet's Signature

Encampment Commander or Designee